

MASSACHUSETTS WORKFORCE DEVELOPMENT SYSTEM

Mass Workforce Issuance

Workforce Issuance No. 13-60

☐ Policy ☒ Information

To: Chief Elected Officials
Workforce Investment Board Chairs
Workforce Investment Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Operations Managers

cc: WIA State Partners

From: Alice Sweeney, Director
Department of Career Services

Date: November 5, 2013

Subject: **Reemployment Eligibility Assessment (REA) Training**

Purpose: To notify Local Workforce Investment Boards, One-Stop Career Center Operators and other local workforce investment partners of REA Training scheduled in December. (see chart below)

Background: DCS Central Programs Unit, DUA and the MOSES team will conduct four training sessions in December. These sessions will consist of a review of the updates to the REA program with emphasis on the REA Review, required LMI elements, MOSES data entry, reports that are available to assist with managing the program and communicating with DUA.

Required Attendance: REA Specialists and Supervisors and Local Office REA Experts are required to attend.

Note: Seating is limited to **25 participants** per session, and assigned on a first-come first-served basis. Due to limited space, early registration is recommended.

Registration Information: Individuals interested in attending should complete the **attached registration form** (Attachment A) and email to Kathy Mack at kmack@detma.org by November 25, 2013.

Reminders:

- Photo ID is required for Boston, Hurley Building attendees
- Assure appropriate staff register in advance using the attached Registration Form
- Attendees arrive on time as training sessions will begin promptly
- Refreshments will not be provided

Date	Time	Address
12/03/2013	9:30-4:00	Hurley Building 19 Staniford Street Anna Marie Gazda Training Room, 4 th Floor Boston, MA 02114
12/04/2013	9:30-4:00	Central Mass Regional Employment Board 44 Front Street, 3rd Floor Worcester, MA 01608
12/10/2013	9:30-4:00	Lowell Career Center 107 Merrimack Street Lowell, MA 01852
12/12/2013	9:30-4:00	Fall River Career Center 446 North Main Street Fall River, MA 02720

Action

Required: Please disseminate this information and assure that all appropriate staff registers for the location and day of their choice.

Inquiries: Questions related to the REA Training Program should be directed to Kathy Mack at kmack@detma.org or 617-626-6803.

Reasonable accommodations for people with disabilities are available upon request. Please include a description of the accommodation needed, including as much detail as possible. Also include contact information in case additional information is needed. Please allow at least two weeks (14 days) advance notice. Last minute requests will be accepted, but may be impossible to fill. Please email the request to Rex Gerlach-Brown, RGerlach-Brown@detma.org, or Dennis Johnson, Djohnson1@detma.org, EOLWD/Diversity/ADA Office or call 617-626-5138 or 617-626-5111

Attachment: Registration Form